

# Equestrians Institute Board of Directors Code of Conduct

**As a member of the Board of Directors for Equestrians Institute, I hereby pledge to:**

Ensure that I pay my membership fees during my tenure.

Attend all Board meetings and Annual meeting and participate to my full capacity.

Respectfully engage with other Board members in person and on email.

Vote (or clearly state that I abstain from a vote) on all issues brought before the Board.

Provide oversight to the finances of the organization and safeguard against wrongdoing.

Exercise reasonable care when making decisions for the organization. Reasonable care is what an "ordinarily prudent" person in a similar situation would do. (Duty of Care)

Never use information gained through my position for personal gain, and always act in the best interests of the organization. (Duty of Loyalty)

Act in a way that is consistent with the organization's goals & mission. Manage donated funds to fulfill the mission as entrusted by the public. (Duty of Obedience)

Follow the rules for electronic conduct adopted by the Board in communication and voting.

Read and abide by the *Equestrians Institute Policy to Avoid Conflicts of Interest*. Identify potential conflicts of interest and withdraw from discussion or voting when necessary.

Approve all Equestrians Institute yearly budgets, significant expenditures, and major contracts. Approve substantial revisions.

Ensure that Equestrians Institute follows all applicable federal and state laws.

Ensure that Equestrians Institute operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status. As an extension of this principle, I will not receive monetary compensation for services rendered to E.I. during my tenure on the Board.

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Signature of Board Member

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Date